



## How to use the Janitorial and Sanitation Supplies Purchasing Channel

Federal agencies now have a fast and effective way to purchase janitorial and sanitation supplies at notably discounted prices. The government-wide Janitorial and Sanitation (JanSan) supplies strategic sourcing solution offers an opportunity for notable savings by federal agencies. Average purchase channel prices are 15.9 percent lower than what is currently found within the federal government marketplace. Additional discounts also may become available once government-wide cumulative purchasing thresholds are reached.

In order to streamline the product catalog and ensure lower prices, GSA has grouped JanSan products into four categories: *Cleaning Compounds and Related Dispensers*, *Non-Motorized Cleaning Equipment and Trash Receptacles*, *Paper Products and Related Dispensers*, and *Motorized Floor Cleaning Equipment and Accessories*. Within the four categories, a broad range of products are available, including disinfectants, degreasers, glass cleaners, laundry and dish detergents, bleach, hand soaps and sanitizers, brooms, mops, brushes, trash receptacles and bags, toilet paper, paper towels, facial tissues, seat liners, vacuum cleaners, wet/dry vacs, floor buffers, polishers and burnishers. In addition to better pricing, GSA has made the *process* of buying janitorial products easier. There is less product duplication and, by streamlining the number of contractors, comparison shopping will be simpler. Plus, direct delivery will make shipping more prompt and cost-effective. To help you meet sustainability goals, GSA has also included bio-based products and products that are made with recovered materials.

### Purchasing options

#### Direct ordering from contractors

Agencies can order direct from the JanSan contractor websites, by phone or fax, and at retail store locations with a GSA SmartPay2<sup>®</sup> or government purchase card. The blanket purchase agreements (BPAs) have a \$100 minimum purchase requirement. If an order totals less than \$100, some contractors may impose a service fee on that order. \* See *Contractor Information table on reverse to find a listing of ordering information and applicable ordering fees.*

#### GSA Advantage!<sup>®</sup>

Through [www.gsaadvantage.gov](http://www.gsaadvantage.gov), agencies have access to the wide range of janitorial and sanitation supplies under the JanSan purchase channel BPAs. Customers will receive BPA pricing by placing orders directly through GSA Advantage!<sup>®</sup> using their GSA SmartPay2<sup>®</sup> or government purchase card, and orders will be shipped direct to the buyer. Orders totaling less than \$100 or using expedited shipping must be placed directly with the contractor.

#### U.S. Department of Defense EMALL

The JanSan purchase channel BPA pricing is also available through the U.S. Department of Defense's EMALL. Orders totaling less than \$100 must be placed directly with the contractor.

#### ReverseAuctions<sup>SM</sup> through GSA eBuy

With ReverseAuctions<sup>SM</sup>, JanSan contractors compete one-on-one for agency business. Through [www.reverseauctions.gsa.gov](http://www.reverseauctions.gsa.gov), authorized ordering activity personnel submit a solicitation, then contractors under the JanSan purchase channel BPAs can submit bids that compete off of each other's submitted pricing.

An award can then be made to the lowest bidder if it meets the solicitation's terms and conditions and is technically acceptable. Ordering activity personnel will need a valid GSA eBuy user name and password to use this site.



JanSan Purchasing Channel Contractor Information and Selected Product Categories								
Contractor Name (and min. order fee, if applicable)	Socio-Economic Status	BPA Number	Ordering Information		Product Category			
			Phone and Fax	Website	Cleaning Compounds and Related Dispensers	Non-Motorized Cleaning Equipment	Paper Products and Related Dispensers	Motorized Floor Cleaning Equipment
Acuity Specialty Products, Inc. dba Zep Sales and Service <i>Under \$100 fee: \$29.50</i>	O	GS-07F-BA385	Phone 844-472-3774 Fax 404-603-7742	<a href="http://www.zepinc.com">www.zepinc.com</a>	X			
Ansley Business Materials of Chicago, Inc. <i>Under \$100 fee: \$25.00</i>	SB	GS-07F-BA386	Phone 312-666-4070 Fax 312-666-4950	<a href="http://www.ansley-one.com">www.ansley-one.com</a>	X			
Capitol Supply, Inc. <i>Under \$100 fee: \$15.00</i>	SB	GS-07F-BA387	Phone 888-485-5001 Fax 954-485-5917	<a href="http://www.capitolsupply.com/gov">www.capitolsupply.com/gov</a>		X		
CAPP, Inc. <i>Under \$100 fee: \$0</i>	SB	GS-07F-BA388	Phone 610-394-1169 Fax 866-846-2561	<a href="http://www.cappusa.com">www.cappusa.com</a>	X	X	X	
Document Imaging Dimensions, Inc. <i>Under \$100 fee: \$0</i>	WOSB	GS-07F-BA390	Phone 877-934-3462 Fax 630-553-3877	<a href="http://www.did-inc.com">www.did-inc.com</a>				X
Global Procurement Solutions, Inc. <i>Under \$100 fee: \$5.00</i>	SDVOSB	GS-07F-BA391	Phone 858-752-3388 Fax 253-322-4957	<a href="http://www.gpscorp.us">www.gpscorp.us</a>			X	
Independent Stationers, Inc. <i>Under \$100 fee: \$10</i>	SB	GS-07F-BA389	Phone 317-845-9155 Fax 317-585-8762	<a href="http://www.independentstationers.coop">www.independentstationers.coop</a>	X		X	
Noble Supply & Logistics <i>Under \$100 fee: \$0</i>	WOSB	GS-07F-BA394	Phone 877-999-1911 Fax 781-871-7449	<a href="http://www.noblegov.com">www.noblegov.com</a>	X	X	X	X
Premier & Companies, Inc. <i>Under \$100 fee: \$10.00</i>	SB	GS-07F-BA396	Phone 866-412-2472 212-947-5640	<a href="http://www.premierandcompanies.com">www.premierandcompanies.com</a>	X	X	X	X
Shelby Distributions, Inc. <i>Under \$100 fee: \$25.00</i>	SDVOSB	GS-07F-BA400	Phone 915-590-3050 Fax 915-590-3080	<a href="http://www.expressop.com">www.expressop.com</a>	X	X		
Staples Advantage dba Staples <i>Under \$100 fee: \$25.00</i>	O	GS-07F-BA401	Phone 508-253-4730 303-323-7521	<a href="http://staples4government.com">http://staples4government.com</a>				X
Sterling Business Machines, Inc. <i>Under \$100 fee: \$5.00</i>	WOSB	GS-07F-BA392	Phone 815-625-4375 Fax 815-625-3777	<a href="http://www.callsbm.com">www.callsbm.com</a>			X	
Supplies Now, Inc. <i>Under \$100 fee: \$5.95</i>	SB	GS-07F-BA407	Phone 937-236-0110 Fax 937-236-0111	<a href="http://www.suppliesnow.com/GSA_default.aspx">www.suppliesnow.com/GSA_default.aspx</a>	X		X	
The Office Group, Inc. dba Stephens Office Supply <i>Under \$100 fee: \$0</i>	WOSB	GS-07F-BA393	Phone 888-767-9833 Fax 757-868-0507	<a href="http://www.theofficestore.com">www.theofficestore.com</a>	X	X	X	X
TSRC, Inc. dba Frank Parsons Co – The Supply Room <i>Under \$100 fee: \$15.00</i>	WOSB	GS-07F-BA395	Phone 800-849-7239 ext 2733 Fax 888-268-6606	<a href="http://www.tsrcinc.net">www.tsrcinc.net</a>			X	
W. W. Grainger, Inc. <i>Under \$100 fee: \$0</i>	O	GS-07F-BA397	Phone 800-468-8326 Fax 816-483-8825	<a href="http://www.grainger.com">www.grainger.com</a>		X		X
WECsys LLC <i>Under \$100 fee: \$10.00</i>	SB	GS-07F-BA398	Phone 888-493-2797 Fax 866-993-2797	<a href="http://www.wecsysllc.com">www.wecsysllc.com</a>	X	X		X
Wrigglesworth Enterprises, Inc. <i>Under \$100 fee: \$0</i>	WOSB	GS-07F-BA399	Phone 910-395-1904 ext 3 Fax 910-395-0026	<a href="http://www.wesourceusa.com">www.wesourceusa.com</a>				X

Key for the Socio-Economic labels:  
O: Other than Small Business  
SB: Small Business  
SDVOSB: Service Disabled Veteran-Owned Small Business  
WOSB: Small Woman-Owned Business

## For more information

Visit [www.gsa.gov/fssijansan](http://www.gsa.gov/fssijansan) to view additional information, including a detailed ordering guide, schedule of monthly live webinars, and an on-demand training video (*coming soon*). You also can contact GSA at [fssi.jansan@gsa.gov](mailto:fssi.jansan@gsa.gov) or call the GSA National Customer Service Center toll-free at 1 (800) 488-3111 with inquiries or if you'd like to schedule an individual agency training session.